

ALUMNI QUAD COUNCIL CONSTITUTION 07-08

Article I: Name

Section 1

The name of the area council representing the Alumni Quadrangle residential area at the University of Connecticut shall be the Alumni Quad Council. This council shall represent the residents of Alumni Quad living in: Watson, Belden, Eddy, and Brock Halls.

Section 2

The constituency of this council shall be all of the residents of the Alumni Quadrangle.

Article II: Purpose

Section 1

The purpose of the council will be threefold:

- A. The Council will promote and foster a sense of community through social and educational programs for Alumni Quad residents.
- B. The Council will deal with all matters pertaining to or affecting all members of the residence hall in Alumni Quad.
- C. The Council and its appointed officers will be the official representatives of Alumni Quadrangle in any campus-wide activities.

Article III: Executive Council

Section 1

The Council shall consist of members from Alumni Quad area.

Section 2

The Executive Council shall consist of a President, two Vice Presidents who will preside as chairs of the Community Service Committee and the Social Programming Committee respectfully, a Secretary, and a Treasurer.

Section 3

The election of these officers shall be held during the third week in April. All residents of Alumni Quad will be eligible to vote for the Executive Board in a general election.

Section 4

The term of the office shall be for one academic year starting in April of one year and ending in April of the second.

Section 5

Those officers elected shall participate in the last scheduled social event in the Spring semester so that they may be interned. If, at the beginning of the Fall semester, no election has been held, it is the responsibility of the Advisor to hold elections in the Fall semester.

Section 6

An officer may be removed from office by a majority vote of the members for being negligent of the execution of his/her duties.

Section 7

Should an office become vacant in mid-term, a new officer shall be appointed by the remaining members of the executive council by nomination.

Section 8

Requirements to be an officer include being a resident of a hall in the Alumni Quad area.

Section 9: Duties of the Officers

All members of the Executive Council are answerable to the President.

1. President

It shall be the duty of the President to be responsible for the actions of all persons acting in the name of the Alumni Quad Council. S/he shall countersign all contracts involving the Council, with $\frac{3}{4}$ majority approval of the Full Council. Furthermore, his/her duties shall include, but not-be limited to:

- A. Presiding over meetings
- B. Delegating tasks
- C. Maintaining order
- D. Keeping actions within the University regulations
- E. Accepting responsibility as an agent of the Council
- F. Having ultimate say in all matters of interpretation of this Constitution
- G. Having the power to take any action necessary in any case where it is impossible for the Full Council to convene
- H. Being the only member of the Council authorizes to enter into any contract on behalf of the Council

2. Vice-Presidents

A. Vice-President of Community Service

i. To provide services for the benefit of the surrounding communities.

B. Vice-President of Social Programming

ii. To provide social functions unique to Alumni Quad and to the UConn campus.

C. Each Vice-President is the chair of his/her committee, be it social or community. Responsibilities of the chair include getting the committees together and overseeing the functions of said committee. Committee members will consist of representatives from the full house council.

D. In the absence of the President, s/he will appoint one of the Vice- Presidents to preside at all organizational meetings.

3. Treasurer

A. The Treasurer shall be responsible for maintaining a complete and accurate record of all the income and expenditures of the council. S/he shall keep receipts of all payments and give a report indicating the status of the treasury at each meeting.

B. The Treasurer shall be responsible for seeking all University funds

available for the Quadrangle and applying for such funds by necessary deadlines.

C. The Treasurer can delegate responsibility of application of funds with

the approval of the President.

D. The Treasurer shall work with all committees in forming budgets, setting limits to expenditures, and handling the dispersing of funds.

4. Secretary

The Secretary shall:

- A. Record and maintain accurate minutes of all Executive Board and General Council meetings.
- B. Maintain an accurate and up-to-date list of the names of all members of the Executive Board and House Representatives.
- C. Distribute copies of minutes to all council members and any appropriate Alumni Quad members.
- D. Maintain all records of the organization, except financial records.

Article IV: Programming Committee

Section 1

The Programming Committee shall consist of two representatives from each hall in the Alumni Quad area and the Executive Board.

Section 2

The election of these representatives will be held in their respective halls at the beginning of the Fall semester.

Section 3

The term of offices shall be for one academic year from Fall semester to Fall semester.

Section 4

An officer may be removed from office by a majority vote of the members for being negligent of the execution of their duties.

Section 5

A USG Representative(s) shall maintain the position of Ex-Office Vice Chairperson(s) to the council. The individual(s) will be elected in a Quad-wide election during the Spring semester run by the student assembly (USG).

Section 6

The designated Alumni Quad representatives shall have voting power.

Article V: Organizational Meetings

Section 1

Every regular meeting of the Programming Committee shall be held at a regular predetermined time to be decided at the first full Committee meeting. Regular sessions shall not be held on Thursday, Friday, or Saturday.

The meeting shall follow the sequence detailed below:

- A. Executive and Treasury Reports
- B. House Reports
- C. Committee Reports
- D. Old Business
- E. New Business
- F. Open Forum

G. Adjournment and Breakdown into Committee

Section 2: Power of the Programming Committee

The Programming Committee shall have the final say in the planning of activities and functions. The chairperson must represent all plans for activities to the Programming Committee for approval. Approval of activities and contracts will be by $\frac{3}{4}$ majority vote. Approval of all money expenditures will be by a simple majority vote.

Section 3

A quorum for the Programming Committee including the Executive Board would be seven members, with at least three residence halls represented.

Article VI: Constitution

Section 1: Amendments

Amendments may be made by unanimous approval of the Executive Council and $\frac{3}{4}$ majority of Programming Committee.

Section 2: Distribution of Constitution

- A. Executive member shall receive a copy upon being elected.
- B. Each Committee member will receive a copy at the first Programming Committee meeting.
- C. Other copies will be made available upon request made to a member of the Committee.