

SHIPPEE AREA COUNCIL CONSTITUTION

ARTICLE I

Name of Organization

The name of the organization shall be the Shippee Area Council.

ARTICLE II

Purpose

1. To provide an effective means of cooperation and coordination among the Shippee residents.
2. To provide an effective means of communication between the residents, Shippee administration, University administration, and other organizations on campus.
3. To promote the general welfare of the residents of the Shippee area in addition to providing safe and alternative activities for the said residents.
4. To address the needs and concerns of the residents and Shippee administration.

ARTICLE III

Function

The function of the Area Council shall be executive and legislative. The Area Council shall have the power to plan and organize such procedures as shall be necessary to fulfill its purpose as stated in Article II.

ARTICLE IV

Membership and Voting

There shall be at least two and no more than three representatives elected from each floor. If there is an excess of representatives for one floor those representatives may fill any empty spots for another floor's representatives. Each representative shall be obligated to give reports of progress to her floor after each meeting. Each representative shall have one vote. Each floor must have full representation; it is the responsibility of the floor to assure its full representation. When a council member is unable to attend a meeting it is necessary that s/he have an alternative who shall have one vote. If three meetings are missed, the floor has the right to elect a new representative.

Duties Of The Members

1. To act as a liaison between the represented floor and area council.
2. To attend scheduled meetings and be an active representative by giving advice when needed and stating opinions when necessary.
3. To report the activities and details of the meeting to the respective floor.
4. To assume positions on committees of interest.

ARTICLE V

Officers

The officers of the Area Council shall be:

1. President
2. Vice President
3. Secretary
4. Treasurer
5. Publicity Chairpersons
6. Community Service Chair

ARTICLE VI

Duties of the Officers

President

The president shall preside at all Area Council meetings and shall prepare an agenda for each meeting. S/he shall preside at all Dorm meetings. S/he has the power to call important Dorm and Council meetings. The president shall appoint committee chairpersons, shall attend all Area functions, and shall act as official spokesperson for the Council. The president shall vote only in the case of a tie.

Vice President

The Vice president shall assist the President in his/her duties and take charge when the President is unavailable. S/he shall supervise the work of all Council committees. The Vice President shall attend all Area Council and Dorm meetings. S/he shall attend and assist in all social functions of the Area.

Secretary

The Secretary shall keep records of all Area Council proceedings. S/he shall be responsible for the distribution of minutes to all representatives and the display thereof throughout the residence hall. S/he shall attend all Area Council meetings and keep attendance records at these meetings.

Treasurer

The Treasurer shall keep record of Area Council funds and shall attend all meetings, making reports of financial affairs to the Council. S/he shall handle all income and disbursements for Shippee on all levels and shall supervise the collection of dues. The Treasurer shall issue receipts for all money received into the Area account. The Treasurer shall maintain accounting procedures in affiliation with the University of Connecticut Student Organization Accounting Office.

Publicity Chairpersons

There shall be at least one but no more than three Publicity Chairpersons. The Publicity

Chairpersons shall coordinate all publicity and advertising for the Area Council events and activities. A committee of Area Council members shall assist them. The Publicity Chairpersons may also serve as floor representatives.

Community Service Chair

The Community Service Chair shall create opportunities for Area Council members and all building residents to participate in Community Service. The position shall look both in our residence hall, the campus, and the community for opportunities.

ARTICLE VII

Election Procedures

Elections for all positions shall be held in the beginning of the fall semester. The term of office shall last one year, unless an officer deems it necessary to resign his/her position for personal reasons. The normal voting procedure will be utilized to fill the vacant position upon the resignation.

ARTICLE VIII

External Relation

Undergraduate Student Government Senators

Two Undergraduate Student Government Senators shall be elected to represent Shippee Hall at the Undergraduate Student Government meetings. At least one senator shall be required to attend the Undergraduate Student Government meetings and report back to the Area Council. The Senators will be elected at the end of the spring semester along with the executive officers and their term of office shall last one year. Senators do not have to reside in Shippee Hall during their term in office.

Residence Hall Association Representatives

At least one and no more than two members of the Area Council shall serve as representatives of Shippee Hall to the Residence Hall Association. At least one of the representatives is required to attend the biweekly Residence Hall Association meetings and report back to the council. The Residence Hall Association Representatives may also serve as a Floor Representative. The Residence Hall Representatives shall be elected at the beginning of the fall semester.

ARTICLE IX

Impeachment Proceedings

Impeachment proceedings may be initiated by anyone against any elected officer for nonfulfillment

of the duties established by this constitution. A petition signed by at least two-thirds of Shippee Hall and a two-thirds majority vote by the area council shall be required for the impeachment of an executive officer. The impeachment of a Floor Representative shall be by a two-thirds majority by the floor represented.

ARTICLE X

Meetings

There shall be a minimum of one meeting per two weeks while the resident halls are open. The place and time for these meetings will be determined by the Executive Board officers and will remain at that set time and location. In case of emergency, the Executive Board will have the power to cancel or reschedule meetings as necessary.

ARTICLE XI

Business

No binding business shall be transacted without at least the majority (51%) of the Council membership present at the properly convened meeting. Council proceedings shall follow parliamentary procedure.

ARTICLE XII

Amendments

An Amendment to the Constitution shall be placed in effect upon a vote of approval by at least two-thirds of the Area Council.

ARTICLE XII

Constitution

This Constitution shall become effective upon a vote of approval by at least two-thirds of the Council membership at the first meeting of each year. This Constitution is revised at this time to mark its change in status from a House to an Area Council.

Revised as of October 2007