

## SOUTH CAMPUS AREA COUNCIL CONSTITUTION

### Article I: Name

#### Section 1

The name of the area council representing the South Campus residential area at the University of Connecticut shall be South Area Council. This council shall represent the residents of South Campus living in Wilson, Rosebrooks and Snow Halls.

#### Section 2

The constituency of this council shall be all of the residents of South Campus residence halls.

### Article II: Purpose

#### Section 1

The purpose of the council will be threefold:

- A. The Council will promote and foster a sense of community through social and educational programs for South Campus residents.
- B. The Council will deal with all matters pertaining to or affecting all members of the residence halls in South Campus.
- C. The Council and its appointed officers will be the official representatives of South Campus in any campus-wide activities.

### Article III: Executive Council

#### Section 1

The Council shall consist of members from South Campus.

#### Section 2

The Executive Council shall consist of a President, a Vice President, a Secretary, a Treasurer and a Social Programming Chair.

#### Section 3

The election of these officers shall be held during the third week in September. All residents of South Campus will be eligible to vote for the Executive Board in a general election.

#### Section 4

The term of the office shall be for one academic year starting in September of one year and ending in May of the second.

#### Section 5

It is the responsibility of the Advisor to hold elections in the Fall semester.

#### Section 6

An officer may be removed from office by a majority vote of the members for being negligent of the execution of his/her duties.

#### Section 7

Should an office become vacant in mid-term, a new officer shall be appointed by the remaining members of the executive council by nomination.

#### Section 8

Requirements to be an officer include being a resident of a hall in the South Campus, filling out a nomination petition and receiving the majority of votes in the election for that office.

## Section 9: Duties of the Officers

All members of the Executive Council are answerable to the President.

### 1. President

It shall be the duty of the President to be responsible for the actions of all persons acting in the name of the South Area Council. S/he shall countersign all contracts involving the Council, with  $\frac{3}{4}$  majority approval of the Full Council. Furthermore, his/her duties shall include, but not-be limited to:

- A. Presiding over meetings
- B. Delegating tasks
- C. Maintaining order
- D. Keeping actions within the University regulations
- E. Accepting responsibility as an agent of the Council
- F. Having ultimate say in all matters of interpretation of this Constitution
- G. Having the power to take any action necessary in any case where it is impossible for the Full Council to convene
- H. Being the only member of the Council authorizes to enter into any contract on behalf of the Council

### 2. Vice-President

It shall be the duty of the Vice President:

- A. To provide social functions unique to South Campus and to UConn.
- B. In the absence of the President, the Vice- President will preside at all organizational meetings.
- C. The Vice President will draft and/or revise the Council's Constitution at the start of the semester.
- D. Share in the duties of the President when called upon to do so.

### 3. Treasurer

- A. The Treasurer shall be responsible for maintaining a complete and accurate record of all the income and expenditures of the council. S/he shall keep receipts of all payments and give a report indicating the status of the treasury at each meeting.
- B. The Treasurer shall be responsible for seeking all University funds available for South Campus and applying for such funds by necessary deadlines.
- C. The Treasurer can delegate responsibility of application of funds with the approval of the President.
- D. The Treasurer shall work with all committees in forming budgets, setting limits to expenditures, and handling disbursement of funds.

### 4. Secretary

The Secretary shall:

- A. Record and maintain accurate minutes of all Executive Board and General Council meetings.
- B. Maintain an accurate and up-to-date list of the names of all members of the Executive Board and House Representatives.

- C. Distribute copies of minutes to all council members and any appropriate South Campus members.
- D. Maintain all records of the organization, except financial records.

#### 5. Social Programming Chair

It will be the responsibility of the Social Programming Chair to:

- A. Contribute to the social needs of South Campus Residents.
- B. Plan and execute events for South Campus and the university as a whole.
- C. Submit records of events to RHA.

#### 6. RHA Representative

It will be the duty of the RHA Representative to:

- A. Attend weekly RHA meetings.
- B. Represent South Area Council and its needs at these meetings.
- C. Report back to the executive boards on RHA proceedings.

### Article IV: Programming Committee

#### Section 1

The Programming Committee shall consist of the Executive Board and Residence Hall Representatives.

#### Section 2

All residents of South Campus Residence Halls are eligible to be Representatives.

#### Section 3

The term of offices shall be for one academic year from beginning of Fall semester to the end of Spring semester.

#### Section 4

An officer may be removed from office by a majority vote of the members for being negligent of the execution of their duties.

#### Section 5

A USG Representative(s) shall maintain the position of Ex-Officio Vice Chairperson(s) to the council. The individual(s) will be elected in a area-wide election during the Spring semester run by the student assembly (USG).

#### Section 6

The designated South Campus representatives shall have voting power.

### Article V: Organizational Meetings

#### Section 1

Every regular meeting of the Programming Committee shall be held at a regular predetermined time to be decided at the first full Committee meeting. Regular sessions shall not be held on Friday, or Saturday.

The meeting shall follow the sequence detailed below:

- A. Executive and Treasury Reports
- B. House Reports
- C. Committee Reports
- D. Old Business
- E. New Business

- F. Open Forum
- G. Adjournment

Section 2: Power of the Programming Committee

The Programming Committee shall have the final say in the planning of activities and functions. The chairperson must represent all plans for activities to the Programming Committee for approval. Approval of activities and contracts will be by  $\frac{3}{4}$  majority vote. Approval of all money expenditures will be by a simple majority vote.

Active VI: Constitution

Section 1: Amendments

Amendments may be made by unanimous approval of the Executive Council and  $\frac{3}{4}$  majority of Programming Committee.

Section 2: Distribution of Constitution

- A. Executive member shall receive a copy upon being elected.
- B. Each Committee member will receive a copy at the first Programming Committee meeting.
- C. Other copies will be made available upon request made to a member of the Committee.