

**NO HEADER**

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**Last Name, First Name**

**Objective** *(Career or educational objective)*  
*No longer than two sentences in length*

**Education**

**University of Connecticut**, Storrs, CT  
Bachelor of Arts/Science, Major

Month 20XX – Month 20XX

*\*Do **NOT** include high school information below if you are a 5th semester student or higher\**

**High School Name**, City, State  
High School Diploma

Starting Month XXXX – June 20XX

**Work Experience** *(Paid jobs, internships, co-ops, practica)*

Organization Name, City, State

Month 20XX – Month 20XX

Position Title

- Duties and Responsibilities
- Duties and Responsibilities
- Duties and Responsibilities

*\*Include at least one  
bullet statement, but more  
if needed\**

Organization Name, City, State

Month 20XX – Month 20XX

Position Title

- Duties and Responsibilities
- Duties and Responsibilities

**Leadership Experience** *(Leadership positions on/off campus, etc.)*

Organization Name, City, State

Month 20XX – Month 20XX

Position Title

- Duties and Responsibilities

Organization Name, City, State

Month 20XX – Month 20XX

Position Title

- Duties and Responsibilities
- Duties and Responsibilities
- Duties and Responsibilities

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*When saving your document on your device, be sure to save it as **LASTNAME\_FIRSTNAME-Resume**.  
Your resume should upload to the application system as **LASTNAME\_FIRSTNAME-Resume**.*