



Request for 2017-2018 Room Reservation Fee Exception

University of Connecticut • Department of Residential Life • (860) 486-2926

www.reslife.uconn.edu • livingoncampus@uconn.edu

Student ID Number:

Last Name, First Name

Email

Cell Phone

**Students Automatically Exempt from Room Reservation Fee
Do Not Need to Submit this Form**

- Full scholarship students (tuition, room & board) with Day of Pride or Nutmeg from the University
- Pell Grant eligible students

Permission to Review Financial Aid Records

I give Residential Life permission to review my financial aid records in the PeopleSoft Student Administration _____ System. I understand that this information must be reviewed in order to consider this request.

Initial _____

Reason for Request- Briefly explain the reason for requesting a Room Reservation Fee exception, including any information that will help Residential Life consider your request. Supporting documentation can be attached.

Denied Requests

I understand that I must prepare to pay the fee in the event that I am not granted an exception. If my _____ request is denied and I do not pay the Room Reservation Fee by the deadline, I will be removed from my **Initial** Fall 2017 housing assignment and my application will be cancelled.

I hereby certify that I have read and agree to the terms and conditions of *The 2017-2018 On-Campus Housing Contract* and the \$300 non-refundable Room Reservation Fee requirement. I understand the payment schedule for the Room Reservation Fee and if this request is denied, I am responsible for the full \$300 amount by the designated payment deadline. I have attached the required supporting documentation with this request and verify that all information is accurate.

Signature

Date

April 14th
Deadline to Submit Room Reservation
Fee Exception Form

April 20th
Room Reservation Fee Deadline
for Current Students

ResLife Office Use Only

Date Received: _____ Received by: _____ Reviewed by: _____

Circle one: Granted Denied Student notified: _____ THD: