One Summer Application FAQs - 2018

**General Questions:**

Q: What are the area of One Summer?
*Answer:* One Summer is broken down into four distinct areas that work collaboratively through the One Summer program. The four areas are Conferences, Youth/Sports Camps, Academic Camps, and Summer School.

Q: How are you housed?
*Answer:* You are housed depending on the area (referred to above) you are assigned to. All of the Conference Assistants will be housed in the same place, all of the Summer School Assistants will be housed in the same place, and so on. The goal is to be available to the guests/students that you serve.

Q: Where are we housed and do I share a room?
*Answer:* Staff share a suite and have private bedrooms. Locations depend on where our programs are assigned. Typically, staff are assigned in Next Gen, South Campus, Garrigus Suites and Busby Suites.

Q: Will I be “on duty”?
*Answer:* Yes, part of being a One Summer Supervisor (OSS) and One Summer Assistant (OSA) is having duty shifts. For supervisors, the duty shifts will vary between day and overnight shifts. For assistants, these shifts will be overnight shifts and may vary depending on what area of One Summer you work with (Sports Camps, Conferences, Summer School, Academics).

Q: How does the meal stipend work?
*Answer:* The $1000 or $1200 stipend amount is applied directly to your meal plan selection. Your meal plan remaining amount is not on your fee bill until June. You do not receive a check with the stipend amount, and instead the money is transferred directly to Dining Services to benefit you and lower the cost for purchasing a meal plan for the summer.

**Assistant Specific Questions:**

Q: Is being a One Summer Assistant the same thing as being an RA?
*Answer:* Although there are some similarities in job responsibilities, being a One Summer Assistant (OSA) is not the same thing as being an RA. There are certain responsibilities that OSAs have that RAs do not do, and vice versa.

Q: What is the role of the Hall Directors vs. the Supervisors for the One Summer Staff?
*Answer:* Over the summer, the One Summer Supervisors take on a supervisory role. Your HDs are overseeing the Supervisors, but if you ever have any issues or concerns, your HDs are a good resource in addition to the supervisor staff. Both supervisors and HDs, as well as the entire leadership team are a great resource.

Q: What does a typical day look like?
Most staff would say that the one of the best aspects of this position is there is no typical day! Your schedule will vary from day to day depending on the needs of the conference and summer school programs. You will be assigned different types of shifts requested by supervisors depending on the needs of the conference groups and summer school students at the time. Your shifts may be morning, noon, nights weekdays or weekends. The length of the shift will depend on the task you are completing. Certain shifts, such as desk shifts and overnight duties, will be consistent throughout the summer, but others, the shifts that supervisors request, will vary as groups come and go. Shifts include working the service desks, checking keys, creating bulletin boards, dropping linen packets in guest rooms, etc.

**Supervisor Specific Questions:**

Q: What exactly does the Supervisor position entail? (Conferences, Sports/Youth Camps, Academics)  
**Answer:** It is very common for new people coming into the Supervisor role to be unsure what to expect out of the position. Although the position description describes a lot of the logistical role of the Supervisor, a lot of the understanding of the position comes with time and experience. Overall, the Supervisor will “supervise” a number of Assistants (number depending on what area you are assigned to). For this specific role, you will facilitate 1 on 1 meetings with your direct supervisees weekly or bi-weekly to check in with them both personally and professionally. Conference Supervisors will work directly with the UECS office to ensure the comfort, safety, and positive experience of the conference guests. You will also determine shifts for arrivals, departures, linen set ups and key stuffing shifts to prepare for the conference’s arrival. Sports/Youth Camp and Academic Camp Supervisors will have similar tasks with their Supervisor role. If a Supervisor is assigned as a key Supervisor, they will be focused on key shifts as well.

Q: What exactly does the Supervisor position entail? (Summer School)  
**Answer:** Summer School Supervisors have a similar but also varying role in comparison. In addition to facilitating 1 on 1s with direct supervisees, Summer School Supervisors will work with the residents that are enrolled in Summer Session classes and on-campus housing to ensure their safety, comfort, and positive experience throughout the summer. Summer School Supervisors may deal with more duty-related incidents, and will be primarily focused on areas of programming, keys, and student arrival and departures.

Q: How flexible is the schedule?  
**Answer:** The schedule for a Supervisor is flexible to the needs of the program needs. Supervisors need to have effective time management skills and hold themselves accountable for their job responsibilities.

Q: Will I be able to take time off?  
**Answer:** As stated in the above question, the schedules for Supervisors can be flexible based on the needs of the programs the Supervisor is managing. The Supervisor will have some dates that they are expected to be present. These shifts include arrivals, set up shifts, staff meetings, etc.

Q: Can I take a vacation while in this position?
Answer: You most definitely can. As stated in the job description, you are allotted up to 7 approved days off. It is very possible to take a vacation while working this job, it is just important to communicate with your supervisors, supervisees, and your co Supervisor team to make sure your work is covered while you are gone.